

Public Document Pack

Date of meeting Thursday, 28th September, 2017
Time 6.00 pm
Venue Committee Room 1, Civic Offices, Merrial Street, Newcastle-under-Lyme, Staffordshire, ST5 2AG
Contact Geoff Durham 01782 742222



**NEWCASTLE
UNDER LYME**
BOROUGH COUNCIL

Civic Offices
Merrial Street
Newcastle-under-Lyme
Staffordshire
ST5 2AG

Parish Council Forum

AGENDA

PART 1 – OPEN AGENDA

1 APOLOGIES

2 DECLARATIONS OF INTEREST

To receive declarations of interests from members on items contained within this agenda.

3 MINUTES OF PREVIOUS MEETING

(Pages 3 - 6)

To consider the minutes of the previous meeting.

4 JOINT LOCAL PLAN AND THE CURRENT STATUS OF THE FIVE YEAR HOUSING DEVELOPMENT SITE LIST

How is the Borough Council intending to achieve the apparently absurd target levels of housing development put forward in recent documentation? It is difficult to believe that this is being "set up to fail" but that is what it looks like and people need explanation and reassurance.

Also, the Neighbourhood Plan's interaction with the JLP

5 HS2A CONSULTATION

Whitmore and Madely Parishes are faced with massive devastation and have put forward a proposal for a **Longer Deeper Tunnel**" which would avoid virtually all of this. We urgently need NULBC to confirm their response to this and need it to actively support this proposal

6 FLY-TIPPING ON BOROUGH COUNCIL, PRIVATE AND STAFFORDSHIRE COUNTY COUNCIL LAND

7 URGENT BUSINESS

To consider any business which is urgent within the meaning of Section 100B(4) of the Local Government Act, 1972

Members: Councillors Rout and J Williams

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Members of the Council: If you identify any personal training/development requirements from any of the items included in this agenda or through issues raised during the meeting, please bring them to the attention of the Democratic Services Officer at the close of the meeting.

Meeting Quorums :- 16+= 5 Members; 10-15=4 Members; 5-9=3 Members; 5 or less = 2 Members.

FIELD_TITLE

Officers will be in attendance prior to the meeting for informal discussions on agenda items.

NOTE: THERE ARE NO FIRE DRILLS PLANNED FOR THIS EVENING SO IF THE FIRE ALARM DOES SOUND, PLEASE LEAVE THE BUILDING IMMEDIATELY FOLLOWING THE FIRE EXIT SIGNS. PLEASE **DO NOT** USE THE LIFTS.

COUNCIL CHAMBER: FIRE EXITS ARE AT THE REAR OF THE CHAMBER AT BOTH SIDES AND THIS IS THE SAME FOR OCCUPANTS OF THE PUBLIC GALLERY.

COMMITTEE ROOMS: EXIT VIA THE WAY YOU ARRIVED AT THE MEETING OR AT THE FAR END OF THE COUNCIL CHAMBER.

ON EXITING THE BUILDING, PLEASE ASSEMBLE AT THE REAR OF THE ASPITRE HOUSING OFFICE OPPOSITE THE CIVIC OFFICES. DO NOT REENTER THE BUILDING UNTIL ADVISED TO DO SO.

PARISH COUNCIL FORUM

Tuesday, 16th May, 2017
Time of Commencement: 6.00 pm

Present:-	Parish Councillor Chris Spence – in the Chair
Borough Councillors	Councillor J Williams
Parish Councillors	M Kelly, J Pimlott, I Webb
Clerks	Mr G Griffiths, Mrs W Kinson, Mrs V Newman, Mrs J Simpson, Mrs E Sudlow, Mrs K Watkins, Mrs C Withington
Officers	Guy Benson, Geoff Durham and Chief Executive - John Sellgren

1. **APOLOGIES**

Apologies were received from Councillors' Rout, Proctor and G White.

2. **ELECTION OF CHAIR**

In the absence of the Chair, a nomination was required to appoint a Chair for this evening's meeting.

Resolved: That Councillor Chris Spence be appointed as Chair for this meeting.

Councillor Chris Spence in the Chair.

3. **DECLARATIONS OF INTEREST**

There were no declarations of interest stated.

4. **MINUTES OF PREVIOUS MEETING**

Resolved: That the minutes of the meeting held on 17 October, 2016 be agreed as a correct record.

5. **THE LYME LOTTERY**

The Chief Executive updated members on the current position regarding the Lyme Lottery. There would be a launch event in June, 2017.

The lottery would be run externally by a company called Gatherwell.

Local 'good causes' wishing to benefit from the scheme would need to register to receive funding and people buying the tickets would then nominate which good causes they wished their ticket money to go to.

Tickets will cost £1 and fifty pence of this would go to good causes with 10p from every ticket sale going into a 'general pot' for distribution within the local community.

It was stated that the first draw should take place on the August Bank Holiday weekend and tickets would be available online or possibly over the telephone.

Resolved: That the information be received.

6. PLANNING ENFORCEMENT

The Council's Head of Planning advised Members that although the position had been advertised, there had been no applicants for the Senior Planning Officer for Enforcement despite adding a 'market supplement' to the post.

The Council was now looking at employing agency staff but this could prove costly.

Members were advised however that Planning Practice Manager had now been employed who would provide capacity for Senior officers to concentrate on the more practical side of Planning. In addition, interviews had taken place earlier today for one of the vacant Planning Officer posts.

Resolved: That the information be received.

7. PLANNING WEBSITE

The Head of Planning informed Members that there had been a serious problem with some of the information on the Website. A lot of documents had to be taken off. In addition, the recent cyber attack had meant that the website had to be taken down to attach a 'patch'. However, it was now working satisfactorily.

Resolved: That the information be received.

8. PLANNING APPLICATIONS

The Head of Planning stated that decisions had not been supplied to Parish council's in line with legislation. However, this had now been sorted and all staff had been informed of the legal requirement to send copies of decisions to Parish Councils which had been consulted with regard to particular applications. Members were advised to inform the Planning Department if they still did not receive them.

All Parish Councils could automatically set themselves up to receive a link to receive a decision letter. This would stop the need for Planning Officers to send out individual emails. However, all Parish Councils would need to sign up for this.

Resolved: That the information be received.

9. PLANNING COMMITTEE GUILLOTINE

The Head of Planning informed Members of a decision made at the Planning Committee held on 25 April, 2017:

- (i) That late representations from Parish Councils be considered to be subject to the guillotine procedure, with immediate effect
- (ii) That Parish Councils be informed of this decision and reminded as to the operation of the Committee's policy on late representations.

The guillotine procedure had been in operation since 2008.

The Planning Committee would take into account any material considerations so late representations would be checked but may not be reported.

Resolved: That the information be received.

10. CESSATION OF HARD COPIES OF PLANNING APPLICATION DOCUMENTS IN CONSULTATIONS BY THE PLANNING SERVICE

Parish Councils had previously been provided with hard copies of applications within their area. A consultation process had taken place to receive some electronically with the larger applications still being in hard copy format.

The local planning Authority had decided to bring the supplying of hard copies to a conclusion. There was no legal requirement to provide them – just to give notification of applications received.

The matter had been discussed with the Portfolio Holder for Planning and Housing and Parish Councils are going to be put on formal notice that they will cease on 1 October, 2017 giving the Parishes time to take steps.

Some Members stated that they did not have adequate facilities to view the larger plans electronically and that one hard copy should be available.

Resolved: That the information be received and the comment noted.

11. FLY TIPPING

The Chief Executive updated members on the current position regarding fly tipping.

The incident in Madeley had been down to 'organised' crime and had occurred during the daytime. The County Council had picked up the 'lions share' of the clean up operation.

Unfortunately, current legislation does not take into account organised crime and therefore, the Chief Fire Officer, of the Staffordshire Fire and Rescue Service – Rebecca Bryant is seeking changes in legislation as all fly tipping causes a fire risk.

Members suggested that the County Council be approached with regard to the items that some local recycling yards no longer accept without payment.

Resolved: That the information be received.

12. FUNDING

This item is a County matter and should therefore be discussed with them direct.

13. JOINT LOCAL PLAN

A report would be going to a Special Cabinet meeting on 27 June and it was anticipated that a presentation would be made to this Group shortly afterwards.

It was hoped that a consultation exercise would be completed by Christmas 2017.

Resolved: That the information be received.

14. PARISH NEIGHBOURHOOD PLAN

The Parish Councils updated each other with their current positions regarding their neighbourhood Plans.

Loggerheads had submitted theirs in October, 2016 and were still waiting. They stated that they had lost public interest

Keele had had their first responses back and were now starting the consultation.

Madeley had just begun the process.

Resolved: That the information be received.

15. ANY OTHER BUSINESS

Chair

Meeting concluded at 8.05 pm